



Roseville Community Charter School

Regular Monthly Meeting Minutes

Tuesday, April 24, 2018 – 7:00 PM

- I. **Call to Order by Board Secretary – 7:09 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend meetings of, public bodies as which any business effective their interests is discussed or acted upon. In accordance with the provisions of this act, the Roseville Community Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time and place thereof posted on the parents' notice board in the school, published and/or transmitted to the Star-Ledger newspaper, to the Essex County Superintendent of Schools and posted on the school's web site.

III. **Roll Call**

Voting Members	Role	Present	Absent
Rashon Hasan	Board Trustee, President	X	
Maria Andrade	Board Trustee	X – arrived @ 7:12 PM	
Monica Darko	Board Trustee	X	
Ana Farinha	Board Trustee	X	
Sara Pena	Board Trustee	X	
Aaron Rodgers	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Marshaé Newkirk	School Director	X	
Dr. Brian Falkowski	SBA, Board Secretary	X	
Edward Gordon	Principal	X	
Nadeisha Greene	Director of Operations	X	

IV. **Approve Meeting Agenda**

Motion for Roseville Community Charter School Board of Trustees to approve the Agenda for the **Tuesday April 24, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha		X			
Maria Andrade					X	Sara Pena	1	X			
Monica Darko		X				Aaron Rodgers	2	X			

V. **Acceptance of Meeting Minutes**

Motion for Roseville Community Charter School Board of Trustees to accept the minutes from **March 27, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha				X	
Maria Andrade					X	Sara Pena	1	X			
Monica Darko		X				Aaron Rodgers	2	X			

VI. Public Comment - none

VII. Director’s Report

1. Enrollment & Attendance
2. Teaching & Learning
3. Students and Families
4. Human Resources
5. Operations
6. HIB Report (when applicable)

VIII. Committee Updates – Assignments

1. Academic Excellence – Maria & Monica
2. Finance – Ana & Rashon
3. Governance – Aaron & Sara

IX. Executive Session - none

X. Motions for Approval

1. Finance

- a. Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Treasurer’s Report for **March 2018**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Roseville Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **March 2018**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal Approve Board Secretary Report ending **March 2018**.
- b. Bills List: To approve Bills List for the period ending March 28, 2018 – April 24, 2018
- c. Payroll: To approve the following payrolls:

March 31, 2018	\$137,219.25
April 15, 2018	\$132,148.80

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha		X			
Maria Andrade		X				Sara Pena	1	X			
Monica Darko		X				Aaron Rodgers	2	X			

2. Buildings & Grounds - none

3. Personnel

- a. To approve/ratify the hiring of Ebony Facenda, Classroom Teacher, effective April 9, 2018 at salary of \$60,500, to be prorated.
- b. To approve/ratify the appointment of Ashley Powell as the Saturday Academy Substitute Supervisor at a rate of \$67.00 p/h.
- c. To approve the following mentor reassignments for the remaining 10 weeks:
 - i. D. Cofield mentoring K. Housman
 - ii. L. McCubbin mentoring R. Hughes

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha		X			
Maria Andrade		X				Sara Pena	2	X			
Monica Darko	1	X				Aaron Rodgers		X			

4. Curriculum & Instruction - none

5. Contracts - none

6. Policies

a. ~~To approve the 2018-2019 School Calendar.~~ Tabled

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha		X			
Maria Andrade		X				Sara Pena	1	X			
Monica Darko		X				Aaron Rodgers	2	X			

7. Other/Miscellaneous

a. To approve the Family Fun Night scheduled for May 24, 2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha		X			
Maria Andrade		X				Sara Pena	2	X			
Monica Darko	1	X				Aaron Rodgers		X			

XI. Enrollment Report

Grade	FY18 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List 2017/2018
K	66		69	67	67	68	68	68	68	68				
1	66		69	69	69	69	69	69	69	69				
2	66		62	61	62	61	61	61	62	63				
3	66		66	63	65	66	66	66	66	65				
4	66		62	63	63	63	63	63	63	63				
Total	330		328	323	326	327	327	327	328	328				

XII. Public Comment – none

XIII. Swearing In of Ana Farinha

XIV. Adjournment – 8:35 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Ana Farinha		X			
Maria Andrade		X				Sara Pena	2	X			
Monica Darko		X				Aaron Rodgers	1	X			