



Roseville Community Charter School

Regular Monthly Meeting Agenda

Tuesday, September 22, 2020

Board Goals

1. To develop a Board recruitment/onboarding process that will assist in building board capacity.
2. To participate in Board professional development by training together as a full Board two times this year.
3. To establish an effective committee structure.
4. To establish a supporting organization – Friends of the Roseville Community Charter School.

- I. **Call to Order by Board President @ 6:10 PM**
 II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend meetings of, public bodies as which any business effective their interests is discussed or acted upon. In accordance with the provisions of this act, the Roseville Community Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time and place thereof posted on the parents' notice board in the school, published and/or transmitted to the Star-Ledger newspaper, to the Essex County Superintendent of Schools and posted on the school's web site.

III. **Roll Call**

Voting Members	Role	Present	Absent
Rashon Hasan	Board Trustee, President		X
Maria Andrade	Board Trustee	X	
Monica Darko	Board Trustee		X
Dr. Charity Dacey	Board Trustee	X	
Caren Fyer	Board Trustee		X
Luisa Torres	Board Trustee	X	
Tiesha McKinney	Board Trustee	X	
Ariagna Perello	Board Trustee	X	
Ammie Salom	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Dr. Dionne Ledford	Roseville Community Charter School, Executive Director	X	
Nadeisha Greene	Roseville Community Charter School, School Admin.	X	
Nefertiti Jackson	Roseville Community Charter School, School Admin.	X	
Malika Jackson	Roseville Community Charter School, School Admin.	X	
Marlon Caliste	Roseville Community Charter School, School Admin.	X	
Joshua Solow	School Business Office, Assistant Business Administrator	X	

IV. **Approve Meeting Agenda**

Motion for Roseville Community Charter School Board of Trustees to approve the Agenda for the **Tuesday, September 22, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres		X			
Maria Andrade	2 nd	X				Tiesha McKinney		X			

Monica Darko					X	Ariagna Perello		X			
Dr. Charity Dacey	1 st	X				Ammie Salom		X			
Caren Fyer					X						

V. Acceptance of Meeting Minutes

1. Motion for Roseville Community Charter School Board of Trustees to accept the minutes from the August 25, 2020 Board Meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello	2 nd	X			
Dr. Charity Dacey	1 st	X				Ammie Salom		X			
Caren Fryer					X						

VI. Public Comment

VII. Committee Updates

VIII. Director's Report

1. The school Director, Dr. Dionne Ledford led a presentation the following topics:

- Attendance update
- Parent engagement at the school
- School facilities update
- HR and Personnel/New hires
- Curriculum and Instruction
- Reopening plans and Special Education scheduling

IX. Executive Session (if necessary)

X. Motions for Approval

1. Finance

- a. Board Secretary's Report and Bank Reconciliation Report: To approve the Board Secretary's Report and Treasurer's Report for **July & August 2020** as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Roseville Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **July & August 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal Approve Board Secretary Report ending **July & August 2020**.
- b. Bills List: To approve Bills List for the period ending **September 22, 2020**.
- c. Payroll: To approve the following payrolls:

August 31, 2020	\$177,206.93
September 15, 2020	\$180,823.83

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello	2 nd	X			
Dr. Charity Dacey	1 st	X				Ammie Salom		X			
Caren Fryer					X						

2. Buildings & Grounds

3. Personnel

- a. To approve the following New Hires for FY 21

Name	Position	Salary	10/12	Effective
Khileah Scott	Instructional Assistant	\$38,042.02	10	9/23/20
Octavia Thomas	Instructional Assistant	\$38,042.02	10	9/23/20

- b. To approve Maternity Leave for Ms. Jessie Samboy (Office Assistant) from 9/15/20 to 4/21/21
- c. To approve hiring of a long term leave replacement for Ms. Jessie Samboy – office assistant , at \$110 per diem for until approximately 04/21/21

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello	1 st	X			
Dr. Charity Dacey	2 nd	X				Ammie Salom		X			
Caren Fryer					X						

4. Curriculum & Instruction

5. Contracts & Engagements

- a. To approve the following field trips for FY 21

Virtual Field Trip	Purpose	Cost NTE
Captain Friendship and the Pirates of the Pandemic - Pre-Recorded Show - School Pass - 400 Unique Viewers - 9.23.2020	K-4 Virtual Field Trip	\$350.00
Little Red and the Big Bully Wolf - Live remote program - 10.9.2020 - 10:30 AM	K-3 Virtual Field Trip	\$695.00
Friend Request - Class Pass - 4th grade only - 150 Unique Viewers - 10.9.20	Grade 4 Virtual Field Trip	\$200.00
FrankenSTEM - Live Remote Program - 10/27/2020 - 10:30 AM	Grades 1-4 Virtual Field Trip	\$695.00
USA to Z - Class Pass - 4th Grade Only - 150 Unique Viewers - 11.1.2020	Grade 4 Virtual Field Trip	\$200.00
Meet Dr King - Live Show - 1/15/2020 - 10:30 AM	K-4 Virtual Field Trip	\$695.00
George Washington Carver & Friends - School Pass - 400 Unique Viewers - 2/1/2020	Grades 1-4 Virtual Field Trip	\$350.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres		X			
Maria Andrade	1 st	X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello		X			
Dr. Charity Dacey	2 nd	X				Ammie Salom		X			
Caren Fryer					X						

6. Policies

7. Other/Miscellaneous

XI. Enrollment Report

XII. Public Comment

XIII. Board of Trustees Training Retreat

XIV. Adjournment @ 7:30 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres		X			
Maria Andrade	2 nd	X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello		X			
Dr. Charity Dacey	1 st	X				Ammie Salom		X			
Caren Fryer					X						