



Roseville Community Charter School

Regular Monthly Meeting Minutes

Tuesday, February 23, 2021

Board Goals

1. To develop a Board recruitment/onboarding process that will assist in building board capacity.
2. To participate in Board professional development by training together as a full Board two times this year.
3. To establish an effective committee structure.
4. To establish a supporting organization – Friends of the Roseville Community Charter School.

- I. **Call to Order by Board President: 6:10 PM**
 II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend meetings of, public bodies as which any business effective their interests is discussed or acted upon. In accordance with the provisions of this act, the Roseville Community Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time and place thereof posted on the parents' notice board in the school, published and/or transmitted to the Star-Ledger newspaper, to the Essex County Superintendent of Schools and posted on the school's web site.

III. **Roll Call**

Voting Members	Role	Present	Absent
Rashon Hasan	Board Trustee, President		X
Maria Andrade	Board Trustee	X	
Monica Darko	Board Trustee	X	
Dr. Charity Dacey	Board Trustee	X	
Caren Freyer	Board Trustee	X	
Luisa Torres	Board Trustee		X
Tiesha McKinney	Board Trustee	X	
Ariagna Perello	Board Trustee	X	
Ammie Salom	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Dr. Dionne Ledford	Roseville Community Charter School, Executive Director	X	
Nadeisha Green	Roseville Community Charter School, Administrative Staff	X	
Nefertiti Jackson	Roseville Community Charter School, Administrative Staff	X	
Malika Jackson	Roseville Community Charter School, Administrative Staff	X	
Emelin Cardona	Roseville Community Charter School, School Employee	X	
Jesse Shafer	Roseville Community Charter School, School Employee	X	
Molisa Cheng	Roseville Community Charter School, School Employee	X	
Kristina Haugen	School Business Office	X	
Dr. Brian Falkowski	School Business Office, Business Administrator	X	

IV. **Approve Meeting Agenda**

Motion for Roseville Community Charter School Board of Trustees to approve the Agenda for the **February 23, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres					X
Maria Andrade	2	X				Tiesha McKinney		X			
Monica Darko		X				Ariagna Perello		X			
Dr. Charity Dacey		X				Ammie Salom		X			
Caren Freyer	1	X									

V. Acceptance of Meeting Minutes

Motion for Roseville Community Charter School Board of Trustees to accept the minutes from the ~~December 23, 2020~~ **January 26, 2021** Board Meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres					X
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko		X				Ariagna Perello		X			
Dr. Charity Dacey	2 nd	X				Ammie Salom		X			
Caren Fryer	1 st	X									

VI. Public Comment – None

VII. Committee Updates – None

VIII. Director’s Report – Dr. Ledford presented goals and midyear progress report

1. Goal #1 presented by Ms. Jackson - NWEA/MAP Testing update, Interim Assessment Breakdown, ANET/A2 data
2. Goal #2 presented by Mr. Shafer - Increase in Social Emotional Competency: DESSA Spring 2021 Score Results
3. Goal #3 presented by Dr. Ledford - School Culture and Climate,
4. Goal #4 Expansion of RCCS to Grade 5
 - i. Goal #4 presented by Ms. Green: Feasibility
5. Goal #5 presented by Ms. Green - Increased Communications, Enrollment plan, Marketing plan

IX. Executive Session (if necessary)

X. Motions for Approval

1. Finance

- a. Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Treasurer’s Report for **January 2021** as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Roseville Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **January 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal Approve Board Secretary Report ending **January 2021**
- b. Bills List: To approve Bills List for the period ending **February 23, 2021**.
- c. Payroll: To approve the following payrolls:

January 29, 2021	\$ 182,269.39
February 12, 2021	\$ 187,837.16

- d. SEMI: To approve the FY22 SEMI Federal Medicaid Reimbursement Waiver.
- e. NJSIG: To approve a resolution to join/renew membership into the North Jersey Educational Insurance Fund Indemnity and Trust Agreement.
- f. AMR: To accept the 2020 Auditor’s Management Report (AMR) and ratify its submission to the NJDOE.
- g. CAFR: To accept the 2020 Comprehensive Annual Financial Report (CAFR) and ratify its submission to the NJDOE.
- h. Grant: To accept the NJPCSA Digital Divide Grant in the amount of \$ 15,073.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Rashon Hasan					X	Luisa Torres						X
Maria Andrade		X				Tiesha McKinney		X				
Monica Darko		X				Ariagna Perello		X				
Dr. Charity Dacey	1 st	X				Ammie Salom						X-7:00 PM
Caren Fryer	2 nd	X										

2. Buildings & Grounds – Nothing to report

3. Personnel

- a. To approve the following staff members to serve as Virtual After School Program Facilitators to start March 1, 2021:

1. Ms. Tania Wilson - "Girls Who Code" - Rate of Pay \$60 per session (2 sessions per week)
2. Ms. Noelle Borders - "Girls Who Code" - Rate of Pay \$60 per session (2 sessions per week)
3. Ms. Eridiana Cerda-Polanco - "Girls Who Code" - Rate of Pay \$60 per session (3 sessions per week)
4. Ms. Karisma Walker - "Girls Who Code" - Rate of Pay \$60 per session (3 sessions per week)
5. Mr. Jesse Shafer - "Peer Leadership" - Rate of Pay \$60 per session (up to 3 sessions per week)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres					X
Maria Andrade	1 st	X				Tiesha McKinney		X			
Monica Darko		X				Ariagna Perello		X			
Dr. Charity Dacey		X				Ammie Salom					X
Caren Fryer	2 nd	X									

4. Curriculum & Instruction

5. Contracts & Engagements

6. Policies

- a. To approve the extension of Policy 1624 pertaining to the Federal Families First Coronavirus Response Act (FFCRA) as of January 1, 2021.
- b. To approve the Work from Home Policy.
- c. To approve a request to amend the Charter corresponding with the resolution approved on December 22, 2020 to approve a request for a charter amendment to expand to Grade 5 commencing in the 2022-2023 School Year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres					X
Maria Andrade	2 nd	X				Tiesha McKinney		X			
Monica Darko		X				Ariagna Perello		X			
Dr. Charity Dacey		X				Ammie Salom					X
Caren Fryer	1 st	X									

7. Other/Miscellaneous

XI. Enrollment Report: Current Enrollment 284, Virtual Enrollment Update presented

XII. Public Comment

XIII. Adjournment: 7:10 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan					X	Luisa Torres					X
Maria Andrade	2 nd	X				Tiesha McKinney	1 st	X			
Monica Darko		X				Ariagna Perello		X			
Dr. Charity Dacey		X				Ammie Salom					X
Caren Fryer		X									