



# Roseville Community Charter School

## Regular Monthly Meeting Agenda

### Tuesday, December 22, 2020

#### Board Goals

1. To develop a Board recruitment/onboarding process that will assist in building board capacity.
2. To participate in Board professional development by training together as a full Board two times this year.
3. To establish an effective committee structure.
4. To establish a supporting organization – Friends of the Roseville Community Charter School.

- I. Call to Order by Board President @ 6:08 PM**  
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend meetings of, public bodies as which any business effective their interests is discussed or acted upon. In accordance with the provisions of this act, the Roseville Community Charter School Board of Trustees has caused notice of this meeting to be advertised by having the date, time and place thereof posted on the parents' notice board in the school, published and/or transmitted to the Star-Ledger newspaper, to the Essex County Superintendent of Schools and posted on the school's web site.

**III. Roll Call**

Voting Members	Role	Present	Absent
Rashon Hasan	Board Trustee, President		X (Joined Late)
Maria Andrade	Board Trustee	X	
Monica Darko	Board Trustee	X	
Dr. Charity Dacey	Board Trustee	X	
Caren Freyer	Board Trustee		X (Joined Late)
Luisa Torres	Board Trustee	X	
Tiesha McKinney	Board Trustee	X	
Ariagna Perello	Board Trustee		X
Ammie Salom	Board Trustee	X	

**Also Present**

Non-Voting	Role	Present	Absent
Dr. Dionne Ledford	Roseville Community Charter School, Executive Director	X	
Nadeisha Greene	Roseville Community Charter School, Administrative Staff	X	
Nefertiti Jackson	Roseville Community Charter School, Administrative Staff	X	
Malika Jackson	Roseville Community Charter School, Administrative Staff	X	
Emelin Cardona	Roseville Community Charter School, Administrative Staff	X	
Jesse Shaffer	Roseville Community Charter School, School Staff Member	X	
Dr. Brian Falkowski	School Business Office, Business Administrator		
Joshua Solow	School Business Office, Assistant Business Administrator	X	
Roseville Community Charter School Students	Roseville Community Charter School Students	X	

**IV. Director's Report**

- Student Council and Awards announced.
- Executive Director, Dr. Ledford led a presentation to the board on all relevant school updates.

**V. Approve Meeting Agenda**

Motion for Roseville Community Charter School Board of Trustees to approve the Agenda for the **December 23, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan	1 <sup>st</sup>	X				Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko		X				Ariagna Perello					X
Dr. Charity Dacey		X				Ammie Salom		X			
Caren Freyer	2 <sup>nd</sup>	X									

**VI. Acceptance of Meeting Minutes**

- Motion for Roseville Community Charter School Board of Trustees to accept the minutes from the **November 24, 2020** Board Meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan	2 <sup>nd</sup>	X				Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko		X				Ariagna Perello					X
Dr. Charity Dacey	1 <sup>st</sup>	X				Ammie Salom		X			
Caren Fryer		X									

**VII. Public Comment**

**VIII. Committee Updates**

- JP Morgan Chase Investment
  - Presentation and update provided by Roseville Community Charter School’s JP Morgan representative.

**IX. Executive Session (if necessary)**

- Board entered executive session @ 7:29 PM
- Board exited executive session @ 7:49 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan	1 <sup>st</sup>	X				Luisa Torres		X			
Maria Andrade	2 <sup>nd</sup>	X				Tiesha McKinney		X			
Monica Darko					X (Left Early)	Ariagna Perello					X
Dr. Charity Dacey		X				Ammie Salom		X			
Caren Fryer		X									

**X. Motions for Approval**

**1. Finance**

- Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Treasurer’s Report for **November 2020** as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Roseville Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **November 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal Approve Board Secretary Report ending **November 2020**.
- Bills List: To approve Bills List for the period ending **December 22, 2020**.
- Payroll: To approve the following payrolls:

November 30, 2020	\$ 181,287.43
December 15, 2020	\$ 178,744.95

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan	1 <sup>st</sup>	X				Luisa Torres		X			
Maria Andrade	2 <sup>nd</sup>	X				Tiesha McKinney		X			
Monica Darko					X(Left Early)	Ariagna Perello					X
Dr. Charity Dacey		X				Ammie Salom		X			
Caren Fryer		X									

**2. Buildings & Grounds**

**3. Personnel**

- a. To ratify/approve the following New Hires FY 21:

Name	Position	Salary	10/12	Effective
Jayce Lebon	Community Liaison / Public Relations Media Specialist	\$15/hr. up to 10 hrs. /week	10	12/15/20
Terrell Woods	Community Liaison / Public Relations Media Specialist	\$15/hr.	10	As Needed

- b. To approve Professional Development workshop through The College of New Jersey for Jennifer Moran; NTE \$100

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney	2 <sup>nd</sup>	X			
Monica Darko					X(Left Early)	Ariagna Perello					X
Dr. Charity Dacey	1 <sup>st</sup>	X				Ammie Salom		X			
Caren Fryer		X									

**4. Curriculum & Instruction**

**5. Contracts & Engagements**

**6. Policies**

**7. Other/Miscellaneous**

- a. RESOLUTION TO APPROVE A REQUEST FOR A CHARTER AMENDMENT TO EXPAND TO GRADE 5 COMMENCING IN THE 2022-2023 SCHOOL YEAR.

WHEREAS, the addition of Grade 5 for the 2022-2023 school year will satisfy the request of our past and current parent community for additional grades so that their children can complete their elementary school program at Roseville Community Charter School (RCCS); and

WHEREAS, RCCS not having grade 5 has proven to be the *primary* reason for loss of enrollment as indicated within parent surveys administered during school years 2018-2019 and 2019-2020; and

WHEREAS, during our 5-year Strategic Planning process in 2019, not having Grade 5 was identified as a potential *area of weakness*, and an unofficial request for RCCS to expand to Grade 5 was included within an independent parent letter of support presented as part of our charter renewal process during the 2019-2020 school year; and

WHEREAS, the addition of Grade 5 would be a natural progression, as we would simply keep our current fourth graders for Grade 5 expansion; and

WHEREAS, RCCS currently has an adequate facility that meets the needs of its scholars for the foreseeable future, and has renewed its lease with the Archdiocese of Newark through school year 2023-2024.

NOW, THEREFORE, BE IT RESOLVED, the RCCS Board of Trustees requests approval to amend its current charter to include expansion to Grade 5 for the 2022-23 school year as follows, and the submission of the corresponding application to the NJ Department of Education:

Grade	2020-2021	2020-2021	2021-2022	2022-2023
	(current maximum)	(actual enrollment)	(maximum)	(maximum)
K	66	66	66	66
1	66	54	66	66
2	66	50	66	66
3	66	54	66	66
4	66	58	66	66
5	-	-	-	66
6	-	-	-	-
<b>TOTAL</b>	<b>330</b>	<b>282</b>	<b>330</b>	<b>396</b>

- b. To approve the formation of a new Board Committee: Development Committee.
- c. To approve all NJSBA and NSBA membership and conferences fees for FY21.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan		X				Luisa Torres		X			
Maria Andrade	1 <sup>st</sup>	X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello					X
Dr. Charity Dacey	2 <sup>nd</sup>	X				Ammie Salom		X			
Caren Fryer		X									

**XI. Enrollment Report**

**XII. Public Comment**

**XIII. Adjournment @ 8:11 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Rashon Hasan	1 <sup>st</sup>	X				Luisa Torres		X			
Maria Andrade		X				Tiesha McKinney		X			
Monica Darko					X	Ariagna Perello					X
Dr. Charity Dacey		X				Ammie Salom		X			
Caren Fryer	2 <sup>nd</sup>	X									